

**Royal Oaks Civic Association Bylaws  
Houston, Texas 77043**

**CONSTITUTION  
September 2003**

**Article I. Name**

Section 1. The organization shall be a non-profit association and shall be known as the Royal Oaks Civic Association.

**Article II. Purpose**

Section 1. The purpose of this association shall be to encourage civic pride among the residents of Royal Oaks Addition; to exert a united effort in the encouragement of restrictive regulations conducive to good planning and the sustaining of property values in the community and the enforcement of such restrictions, to obtain needed improvements and benefits for the community; and to foster or assist in civic and social enterprises and activities beneficial to the community.

Section 2. Activities of the Association shall be in accordance with the Articles of Incorporation, Constitution, Bylaws and Deed Restrictions<sup>1</sup>, and all Civic Club meetings shall be conducted according to Robert's Rules of Order Newly Revised.

Section 3. The Constitution and Bylaws shall become effective when adopted by two-thirds vote of the homeowners in good standing, (a homeowner who has paid their current year Royal Oaks Civic Association dues by the start of a Royal Oaks Civic Association meeting), of Royal Oaks Addition who are present at such meeting as is called for this purpose.

**Article III. Membership**

Section 1. The membership of this Association shall be limited to homeowners within Royal Oaks Addition, Harris County, Texas, as defined by duly recorded instruments in the Harris County Courthouse, including the Articles of Incorporation, Constitution, Bylaws and Deed Restrictions<sup>1</sup>.

**Article IV. Officers**

Section 1. The officers of this organization shall be President, Vice President, Secretary and Treasurer.

**Article V. Executive Committee**

Section 1. The Executive Committee shall be a duly elected body with rights and authority to determine policy, outline, plan, determine and carry into execution all business, activities, and policies in the name of the organization according to the authority vested in the Committee by the Articles of Incorporation, Constitution, Bylaws and Deed Restrictions<sup>1</sup> of the organization.

**Article VI. Voting**

Section 1. Each home within the Royal Oaks Addition shall have one voting membership, providing the property owner is a member in good standing, (a homeowner who has paid their current year Royal Oaks Civic Association dues by the start of a Royal Oaks Civic Association meeting).

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**Article VII. Amendments**

Section 1. This Constitution may be revised, changed or amended at any regular meeting or special meeting of the membership by a two-thirds vote of the members present and in good standing, provided that any such revision, change or amendment shall first be submitted to each member in writing by delivery or mail to his or her residence at least fourteen days before the meeting, at which same is to be submitted.

**Footnote:**

1. Deed Restriction(s) as used in this document refer to the "AMENDED AND CONSOLIDATED DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR ROYAL OAKS SUBDIVISION" dated December 1998, as filed with the Harris County Clerk.

**Revisions:**

1993 - Amendments to the following sections approved in General Meeting 09-Nov-1993.  
Article VI, Section 1.

1996 - Amendments to the following sections approved in General Meeting 22-Oct-1996.  
Article II, Section 2, 3.  
Article VI, Section 1.

2000 - Amendments to the following sections approved in General Meeting 28-Mar-2000.  
Article II, Section 2.  
Article III, Section 1.  
Article V, Section 1.  
Footnote 1.

2000 - Amendments to the following sections approved in General Meeting 27-Jun-2000.  
Article VII, Section 1.

2003 - Consolidated document approved in General Meeting 16-Sept-2003.

(Signed) \_\_\_\_\_ (Date) \_\_\_\_\_  
Jeffrey R. Matthews, President, Royal Oaks Civic Association

Acknowledged by Jeffrey R. Matthews as President of Royal Oaks Civic Association, Inc. before me on September \_\_\_\_, 2003.

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Notary Public, State of Texas